

CS-14-04

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CONTRACT APPROVAL FORM

CONTRACT MANAGEMENT

(Contract Management Use only)

CONTRACT TRACKING NO.

CM1032-A4

2014 JUL 22 PM 2: 34

CONTRACTOR INFORMATION

Name: Nassau County Health Department-

Address: 30 South 4th Street Fernandina Beach, Florida 32034

Contractor's Administrator Name: Eugenia Ngo-Seidel, M.D., M.P.H Title: Director

Tel#: 904 548-1860 Fax: Email: Michael_Beard@doh.state.fl.us

CONTRACT INFORMATION

\$ 49,758.30

Contract Name: Grounds Maintenance Service Contract Value: \$ FY 14/15 & 15/16 Total \$ 49,758.30

Brief Description: Provides Grounds Maintenance Service to the Nassau County Health Department

Contract Dates: From: 10/1/2014 to 9/30/2016 Status: New Renew Amend# 4 WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other

If Processing an Amendment:

Contract #: CM1032-A4 Increase Amount of Existing Contract: 3% Increase FY 14/15 & 15/16 No Increase As noted

New Contract Dates: 10/1/2014 to 9/30/2016 TOTAL OR AMENDMENT AMOUNT: FY 14/15 3% Increase = \$ 24,511.48 & FY 15/16 = 3% Increase \$25,246.82

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- 1. Department Head Signature Date 7/7/14 Funding Source/Acct # 01073519-341911
2. Contract Management Date 7-9-14
3. Office of Management & Budget Date 7-15-14
4. County Attorney (approved as to form only) Date 7-17-14

Comments:

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

Ted Selby, County Manager Date 7/22/14

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
Copy: Department
Office of Management & Budget
Contract Management
Clerk Finance

2014 JUL 17 AM 10: 08

CONTRACT MANAGEMENT

RECEIVED COUNTY MANAGERS OFFICE 2014 JUL -8 AM 11:07 -9 PM 1:07
RECEIVED COUNTY MANAGERS OFFICE 2014 JUL 18 AM 9:22

**ADDENDUM NUMBER 4/FOURTH RENEWAL TO THE AGREEMENT
TO PROVIDE GROUNDS MAINTENANCE SERVICES TO THE
NASSAU COUNTY HEALTH DEPARTMENT**

THIS ADDENDUM entered into this 22nd day of July, 2014 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida, (hereinafter referred to as "County") and **NASSAU COUNTY HEALTH DEPARTMENT**, 30 South 4th Street, Fernandina Beach, Florida 32034, (hereinafter referred to as the "Department").

WHEREAS, the parties entered into an Agreement dated September 25, 2006 for Building Maintenance to provide grounds maintenance services for Departments facilities in various locations within Nassau County, Florida; and

WHEREAS, the original agreement provided for an initial term of two (2) years beginning October 1, 2006 and ending September 30, 2008, with an option to extend upon mutual contract between the Department and the County; any extension of performance period under this provision shall be in subsequent periods of two (2) years; and

WHEREAS, pursuant to Section 2.c, the annual grounds maintenance service fee will be increased by three percent (3%) every year and shall be paid in quarterly installments after the quarter in which services were provided; and

WHEREAS, the parties agreed to amend and extend the agreement for subsequent periods beginning October 1, 2008 and ending September 30, 2012; and

WHEREAS, the parties desire to amend and extend said Agreement.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with Section 3 of the Agreement for Grounds Maintenance Services dated September 25, 2006, the performance period is hereby extended for an additional two (2) year term beginning October 1, 2014 and ending September 30, 2016.

2. Section 2 of the Agreement is hereby amended to read

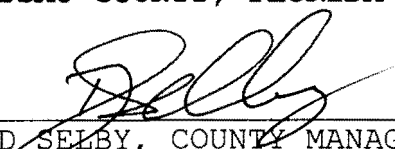
- The Department hereby agrees:

a) To pay the County the amount of twenty-four thousand five hundred eleven and 48/100 Dollars (\$24,511.48) for said maintenance for the first year. Said amount shall be paid in quarterly installments of six thousand one hundred twenty-seven and 87/100 Dollars (\$6,127.87) on January 1, 2015, April 1, 2015, July 1, 2015, and October 1, 2015; Said maintenance for the second year shall be twenty-five thousand two hundred forty-six and 82/100 Dollars (\$25,246.82) and shall be paid in

quarterly installments of six thousand three hundred eleven and 71/100 Dollars (\$6,311.71) to be paid on January 1, 2016, April 1, 2016, July 1, 2016, and six thousand three hundred eleven and 69/100 Dollars (\$6,311.69) to be paid on October 1, 2016.

3. All other provisions of the Agreement not in conflict with this Addendum shall remain in full force and effect.
4. Time is of the essence.

**BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA**



TED SELBY, COUNTY MANAGER
Its: Designee

[SIGNATURES CONTINUE ON NEXT PAGE]

NASSAU COUNTY HEALTH DEPARTMENT



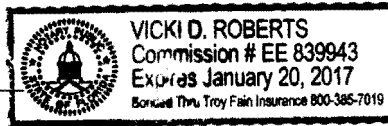
By: EUGENIA NGO-SEIDEL, M.D., M.P.H.
Its: Director

STATE OF Florida
COUNTY OF NASSAU

Before me personally appeared, Eugenia Ngo-Seidel, who is personally known or produced _____ as identification, known to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that he/she executed said instrument for the purposes therein expressed.

WITNESS my hand and official seal, this 30th day of June, 2014.

Vicki D. Roberts
Notary Signature



Notary-Public-State of Florida at large
My Commission expires: January 20, 2017